

NOMINATION PACKET

PLEASE READ CAREFULLY

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- ▶ Nominator's requirements
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MISSION

- The Mission of the Illinois Black Hall of Fame (IBHOF) is as follows: Honoring the Past, Celebrating the Present, and Inspiring the Future.

NEED

- The Illinois Black Hall of Fame will provide a historical chronicle of African Americans who have served as role models extraordinaire and blazed trails for others to emulate and follow.

PURPOSE

- The Illinois Black Hall of Fame (IBHOF) is the brainchild of the African-American Ladies' Legacy Foundation (AALLF). The IBHOF identifies and showcases notable African Americans with an Illinois Connection. The selected individuals for this prestigious honor have served as beacons of shining lights in the state of Illinois and represent the embodiment of the highest levels of excellence.

PROCESS

- Your nomination reflects the admiration and esteem in which you hold your Nominee, as well as, our objective to increase awareness of the exemplary and contributory life exemplified by the Nominee. We ask you to be very selective and intentional in the nomination process. Nominees selected will be notified on or before _____. An incomplete application without an accompanying document will disqualify eligibility.
- Please know that the Nominator will serve as the main line of contact for the IBHOF and will be responsible for working with the Nominee in submitting timely, all requested information for the nominee.
- All Nominators will be required to submit with the Nominee's application a \$2,000 'Interest of Intent' deposit at the time of application's submission to help to offset the African American Ladies' Legacy Foundation (a small 501 (c) charitable non- profit organization) absorbing the cost for planning the event.
- Each Nominator will be assigned a Point of Contact Person from the Illinois Black Hall of Fame Advisory Council to work with the Nominator throughout the induction process.

NOMINEE REQUIREMENTS

- Must be a resident of Illinois for an unspecified period
- Must assist the Nominators by providing all requested information and monthly timelines
- Must support the Nominator by providing a list of supporters that you would like to be in attendance at your Induction Ceremony (Family, Friends, Colleagues, etc.)
- Must provide and return signed Media Release Forms
- Must provide a Biographical Narrative (250 word, more or less) about the Nominee
- Must provide a Camera-Ready Platinum Heritage Ad with Congratulatory Remarks from family and supporters (\$1,500 Value), due _____
- Must submit a Professional Image for promotional use of the IBHOF
- Must provide a 3 to 5 Minute Pre-Recorded Introductory Promotional Video to include your views on the **Importance of Juneteenth Celebrations**
- Must provide the name of the person that you would like to introduce you at the Induction Ceremony by _____
- Must provide the Nominator with a list of individual names, organizations, and companies to contact for Congratulatory Remarks to be placed in Souvenir Advertisement Book on or before _____
- Nominee must participate a Virtual Black History (February) Meet Illinois Black Hall of Fame, Class of _____ (Date and Time to be determined)
- Nominee has the option to purchase one or more Advertisements in the Souvenir Advertisement Book
- Nominee has the option to purchase the Front and Back Covers in the Congratulatory Advertisement Book

NOMINATOR REQUIREMENTS

- Nominator must agree to serve as the point of contact for Illinois Black Hall of Fame and as the liaison between the Nominee and the Advisory Board
- Nominator must be able to verify and document that the Nominee is or has been a resident of the state of Illinois for a period during his or her life.

- Nominator must be able to verify that the Nominee has made a positive impact at the local, regional, and or state levels.
- Nominator should be able to validate the Nominee’s achievements that reflect: value over time, where he/she has been the initiator of lasting change.
- Nominator must submit all nomination information according to requested dates and timelines
- Nominator can only nominate one Nominee per calendar year
- Nominator may solicit an Organization, Corporation and/or other entity to Nominate the Nominee
- Nominations may be made by an individual, religious organization, business, nonprofits, or corporation
- Nominations may be made posthumously
- Nominations do not guarantee an automatic induction into the IBHOF
- Nominating applications for the Class of _____ must be submitted by _____.
- Nominator must be the main cheer person for the Nominee and be responsible for working with Nominee to meet financial \$4,000 Honoree Package Assessment
- Nominator must assist the Nominee in collecting funds for the Platinum Heritage Advertisement (\$150.00 value) on behalf of the Nominee
(Note: Nominee should provide the Nominator with a contact list of family and supporters to be listed in the Souvenir Book)
- Must participate a Virtual Black History (February) Meet Illinois Black Hall of Fame, Class of _____ (Date and Time to be determined)
- Must attend the Virtual IBHOF Class of _____ Orientation Session with IBHOF’S Lead Coordinator to receive moving forward instructions
- Nominator must work with the assigned Illinois Black Hall of Fame Advisory Council Member in compliance to all timelines requested of the Nominee

NOMINATOR AND NOMINEE MONTHLY TIMELINE CALENDAR

- _____ – _____, Nomination Process
- _____, Nomination Process Ends
- _____, submit Nomination Applications with the following accompanying Application Content:
 1. \$2,000.00 'Interest of Intent' deposit to assist in planning expenses:
(Checks should be made payable to African American Ladies' Legacy Foundation and mailed to 430 East 162nd Street # 737 South Holland, IL 60473)
 2. Professional Image of self for promotion of the IBHOF Class of _____
 3. 3-to-5-minute Promotional Video of the Nominee
 4. 250 word Biographical Narrative of the Nominee
 5. Signed Media Release Form
- _____, balance \$2,000.00 due on Nominee's Assessment Packet
- _____, Guest List, with email, cell phone number, and Juneteenth Tee Shirt Size
- _____, Platinum Congratulatory Advertisement (Camera Ready), (\$1,500 Value)
- _____, Onsite Visits with the Inductees (Testimonials from the Inductees) and/or Posthumous Nominator
- _____, Zoom Meeting with _____ Inductees and/or representatives in case of Posthumous Inductees
- _____ (finalize all the logistics of the event with Inductees)
- _____ (Zoom Run-of-Show with Honorees and Master of Ceremony)
- _____ (Zoom Run of Show)
- Juneteenth Celebration of Black Achievers.

\$4,000 NOMINEES PACKETS include:

- 20 Admission Tickets VIP Black Women of First Distinction Networking Reception
- 20 Awards Ceremony Seating
- 20 Juneteenth Tee Shirts
- 1 Honoree Group Picture
- 1 Honoree Biographical Page and photo in the Congratulatory Advertisement Book
- 1 Illinois Black Hall of Fame Class of _____ Inductee Award
- 1 Scholarship Awarded in the Honoree's Name to a _____ graduating Senior

NOMINATION FORM

NOMINATOR'S CONTACT INFORMATION

Nominator's Name _____
Corporate/Organization _____
Email Address _____
Work Phone _____ Mobile Phone _____
Relationship to Honoree _____
Name of Point of Contact Person _____

NOMINEE'S CONTACT INFORMATION

Nominee's Name _____
Position/Title _____
Organization/Company Affiliation _____
Corporate/Sponsor _____
Email Address _____
Work Phone _____ Mobile Phone _____
Street Address _____
City _____
State _____
Zip Code _____

Note, if Nominee is posthumous, please provide the following information:

Date of Birth: _____ Date of Death _____
Approximate Years of Illinois Residence _____

CHECK ONLY ONE AREA OF POSITIVE IMPACT

- Activism/Civil Rights/Community
- Law/Justice
- Arts (Performing or Fine)
- Non-Profit
- Business – Entrepreneurship

- Religion
- Education
- Journalism – Media
- STEM
- Sports
- Government- Politics
- Other

BIOGRAPHICAL NARRATIVE

Please provide a 250 word (more or less) biographical narrative on the Nominee. Narrative should include but not be limited to the following: birthplace or date of naturalization, current title or position, education/training, professional/work history, major accomplishments, honors/awards, and or any other noteworthy contributions made to the state of Illinois and/or the global community at-large. **Note: This biographical narrative should also be EMAILED as a separate pdf/word document that will be included in the Congratulatory Advertisement Book.**

SOURCE OF BIOGRAPHICAL INFORMATION

Please include reference sources used to write Biographical Narrative: reference books, periodicals, website, newspapers, Facebook, etc.

NOMINEE'S ACHIEVEMENTS & AWARDS

Please discuss how the nominee's achievements have (or will have) enduring value. Where applicable, focus your comments on change that has been created and how that change is expected to last over time. Please cite sources.

LOCAL – STATE

Please describe the significant local and/or national impact of the nominee's achievements. Quantify the answer where possible. Please provide a source to document achievements.

MEDIA (PHOTO & VIDEO) RELEASE FORM

I hereby give my consent to the *Illinois Black Hall of Fame Advisory Council* via the **AALL Foundation** to place my **photograph/media** on the Illinois Black Hall of Fame website, Newsletter, and other Social Media platforms as a means of showcasing and promoting your induction into the Illinois Black Hall of Fame.

I hereby release to the **African-American Ladies' Legacy Foundation** and his/her legal representatives and assigns from all claims whatsoever in connection with the use, reproduction, publication of the image, and publications thereof.

(Please print name)

Date

(Signature)
(Electronic Signature is acceptable)

Date

Please sign and email the permission form to: lbhof2020@gmail.com.

CHECKLIST RETURN FORM

- Nominator's Contact Information
- Nominee's Contact Information
- Nominee's Requirements (read and understood)
- Nominator's Requirements (read and understood)
- 250 word (more or Less) Biographical Narrative (separate pdf and included in the application)
- Reference Source of Biographical Narrative
- Professional Photo Image
- 3-to-5-minute Introductory Video of the Nominee
- \$2,000 Nominee's Goodwill Deposit (1/2 of \$4,000 Nomination Packet)

Signature of the Nominee
(Electronic signature accepted)

Date

Signature of the Nominator
(Electronic signature accepted)

Date

Note: All information and inquiries should be emailed to ibhof2020@gmail.com. Your questions and/or concerns will be addressed within 24 hours. Phone call inquiries may be made to (708) 402-8334. Acceptance notifications will be made the first week of February _____. Thank you for your interest and we look forward to your being a member of Illinois Black Hall of Fame Class of _____.

OPTION FOR POSTAL MAILING:

African-American Ladies' Legacy Foundation

C/O: Illinois Black Hall of Fame Advisory Council

430 East 162nd Street # 737

South Holland, IL 60473