

# NOMINATION PACKET

PLEASE READ CAREFULLY

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## MISSION

- The Mission of the Illinois Black Hall of Fame (IBHOF) is as follows: Honoring the Past, Celebrating the Present and Inspiring the Future.

## NEED

- The Illinois Black Hall of Fame will provide a historical chronicle of African Americans who have served as role models extraordinaire and blazed trails for others to emulate and follow.

## PURPOSE

- The Illinois Black Hall of Fame (IBHOF) is the brainchild of the African-American Ladies' Legacy Foundation (AALLF). The IBHOF identifies and showcases notable African Americans with an Illinois Connection. The selected individuals for this prestigious honor have served as beacons of shining lights in the state of Illinois and represent the embodiment of the highest levels of excellence.

## NOMINATION PROCESS

- Your nomination reflects the admiration and esteem in which you hold your Nominee, as well as our objective to increase awareness of the exemplary and contributory life of the Nominee. We ask you to be very selective and intentional in the nomination process.
- Nominees selected will be notified on or before: \_\_\_\_\_ An incomplete application will disqualify eligibility.
- Please know that the Nominator will serve as the main line of contact for the IBHOF and will be responsible for working with the Nominee in submitting all requested information for the nominee in a timely manner.
- All Nominees will be required to submit a \$2,000 'Interest of Intent' deposit at the time of application's submission to help offset the African-American Ladies' Legacy Foundation (a small 501 (c) charitable non- profit organization) absorbing the cost for planning the event.
- Each Nominator will be assigned a Point of Contact Person from the Illinois Black Hall of Fame Advisory Council to work with the Nominator throughout the induction process.



## NOMINEE REQUIREMENTS

- Must be a current or former resident of Illinois
- Must assist the Nominator by providing all requested information and monthly timelines
- Must support the Nominator by providing a list of supporters (names, emails, mobile phone number) that will attend your Induction Ceremony on \_\_\_\_\_
- Must provide a Biographical Narrative (250 word, more or less) with the application on \_\_\_\_\_
- Must provide a Camera-Ready Platinum Heritage Ad with Congratulatory Remarks from family and supporters (\$1,500) for the Souvenir Ad Book due on \_\_\_\_\_
- Must submit a Professional Image for promotional use of the IBHOF Marketing due on \_\_\_\_\_
- Must provide a 3 to 5 Minute Pre-Recorded Introductory Promotional Video to include the following:

**3 to 5 minutes in length; introduction of self and title, present job status, list of accomplishments over the years, statement on the significance of the Juneteenth. What does Juneteenth mean to you? (The Theme for the event is: Juneteenth Celebration of Black Achievers)**

- Nominee is requested to purchase additional Congratulatory Advertisements in the Souvenir Advertisement Book, advertisements due \_\_\_\_\_.
- Nominee has the option to purchase the Front and Back Covers in the Souvenir Advertisement Book, advertisement due on or before \_\_\_\_\_.

## NOMINATOR REQUIREMENTS

- Nominator must agree to serve as the point of contact for Illinois Black Hall of Fame and as the liaison between the Nominee and the Advisory Board
- Nominator must be able to verify and document that the Nominee is or has been a resident of the state of Illinois for a period during his or her life



- Nominator must be able to verify that the Nominee has made a positive impact at the national, local, regional, and/or state levels
- Nominator should be able to validate the Nominee's achievements that reflect value over time, where he/she has been the initiator of lasting change
- Nominator must submit all nomination information according to requested dates and timelines
- Nominator can only nominate one Nominee per calendar year
- Nominator may solicit an Organization, Corporation and/or other entity to Nominate the Nominee. We recommend organizational nominations with a point of contact person identified.
- Nominations may be made posthumously
- Nominations do not guarantee an automatic induction into the IBHOF
- Nominator must be the main advocate for the Nominee and be responsible for working with Nominee to secure the financial \$4,000 Honoree Package Assessment from the Nominee
- Nominator must assist the Nominee in collecting funds for the Platinum Heritage Advertisement (\$1500) on behalf of the Nominee
- Must attend the Virtual orientation session on \_\_\_\_\_
- Nominator must work with the assigned Illinois Black Hall of Fame Advisory Council Member to meet all requested timelines



## NOMINATOR AND NOMINEE MONTHLY TIMELINE CALENDAR

- \_\_\_\_\_ – \_\_\_\_\_ Nomination Process
- Application Content:
  1. \$2,000.00 'Interest of Intent' deposit to assist in planning expenses:  
(Checks should be made payable to African American Ladies' Legacy Foundation and/or mailed to 430 East 162<sup>nd</sup> Street # 737 South Holland, IL 60473); Other optional payments: Zelle, African-American Ladies' Legacy Foundation and Electronic Bank Transfer or [www.aallfoundation.com](http://www.aallfoundation.com) website
  2. \_\_\_\_\_, Professional Image of nominees due with application.
  3. \_\_\_\_\_, 250-word biographical narrative due
  4. \_\_\_\_\_, Signed Media Release Form
  5. \_\_\_\_\_, \$2,000 due with application
  6. \_\_\_\_\_, Virtual Orientation Session
  7. \_\_\_\_\_, 3-to-5-minute Promotional Video of the Nominee
  8. \_\_\_\_\_, Guest List with email, cell phone number, Juneteenth T-Shirt Size
  9. \_\_\_\_\_, Platinum, Souvenir Advertisement Camera Read along with \$1,500
  10. \_\_\_\_\_, Nomination Balance payment due of \$2,000



## **\$4,000 NOMINEES PACKETS include:**

- 16 Admission Tickets VIP Black Women of First Distinction Networking Reception and Dinner
- 16 Juneteenth Tee Shirts
- 1 Honoree Group Picture
- 1 Honoree Biographical Page and photo in the Souvenir Advertisement Book
- 1 Illinois Black Hall of Fame Class of 2025 Inductee Award
- 1 \$1000 Scholarship Awarded in the Honoree's Name



## NOMINATOR'S CONTACT INFORMATION

Nominator's Name: \_\_\_\_\_

Corporate/Organization: \_\_\_\_\_

Mobile: \_\_\_\_\_

Name of Point of Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Relationship to Honoree: \_\_\_\_\_

## NOMINEE'S CONTACT INFORMATION

Nominee's Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Organization/Company Affiliation: \_\_\_\_\_

Corporate/Sponsor: \_\_\_\_\_

Email Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Note, if Nominee is posthumous, please provide the following information:**

Date of Birth: \_\_\_\_\_ Date of Death: \_\_\_\_\_

Approximate Years of Illinois Residence: \_\_\_\_\_

## CHECK ONLY ONE AREA OF POSITIVE IMPACT

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Activism/Civil Rights/Community | <input type="checkbox"/> Law/Justice                 | <input type="checkbox"/> Arts (Performing or Fine) |
| <input type="checkbox"/> Non-Profit                      | <input type="checkbox"/> Business – Entrepreneurship | <input type="checkbox"/> Religion                  |
| <input type="checkbox"/> Education                       | <input type="checkbox"/> Journalism – Media          | <input type="checkbox"/> STEM                      |
| <input type="checkbox"/> Sports                          | <input type="checkbox"/> Government- Politics        | <input type="checkbox"/> Other _____               |



## BIOGRAPHICAL NARRATIVE

Please provide a 250 word (more or less) biographical narrative on the Nominee. Narrative should include but not be limited to the following: birthplace or date of naturalization, current title or position, education/training, professional/work history, major accomplishments, honors/awards, and noteworthy contributions made to the state of Illinois and/or the global community at-large. Additionally, please include in your narrative, the significance of Juneteenth celebrations and what does Juneteenth mean to you. **Note: This biographical narrative should also be EMAILED as a separate pdf/word document that will be included in the Souvenir Advertisement Book. Email documents to [info@aallfoundation.com](mailto:info@aallfoundation.com).**



### SOURCE OF BIOGRAPHICAL INFORMATION

Please include reference sources used to write Biographical Narrative: reference books, periodicals, website, newspapers, Facebook, etc.

## NOMINEE'S ACHIEVEMENTS & AWARDS

Please discuss how the nominee's achievements have (or will have) enduring value. Where applicable, focus your comments on change that has been created and how that change is expected to last over time. Please cite sources.

## LOCAL – STATE - NATIONAL

Please describe the significant local and/or national impact of the nominee's achievements. Quantify the answer where possible. Please provide a source to document achievements.



## MEDIA (PHOTO & VIDEO) RELEASE FORM

I hereby give my consent to the *Illinois Black Hall of Fame Advisory Council* via the **AALL Foundation** to place my **photograph/media** on the Illinois Black Hall of Fame website, Newsletter, and other Social Media platforms as a means of showcasing and promoting your induction into the Illinois Black Hall of Fame.

I hereby release to the **African-American Ladies' Legacy Foundation** and his/her legal representatives and assigns from all claims whatsoever in connection with the use, reproduction, publication of the image, and publications thereof.

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*(Please print name)*

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Date

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(Signature)

(Electronic Signature is acceptable)

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Date

Please sign and email the permission form to: [info@aallfoundation.com](mailto:info@aallfoundation.com).



## CHECKLIST RETURN FORM

- Nominator's Contact Information
- Nominee's Contact Information
- Nominee's Requirements (read and understood)
- Nominator's Requirements (read and understood)
- 250 word (more or Less) Biographical Narrative (separate pdf and included in the application)
- Reference Source of Biographical Narrative
- Professional Photo Image
- 3-to-5-minute Introductory Video of the Nominee
- \$2,000 Nominee's Goodwill intent Deposit (1/2 of \$4,000 Nomination Package)

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Signature of the Nominee  
(Electronic signature accepted)

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Date

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Signature of the Nominator  
(Electronic signature accepted)

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Date

Note: All information and inquiries should be emailed to [info@aallfoundation.com](mailto:info@aallfoundation.com). Acceptance notifications will be \_\_\_\_\_ Thank you for your interest.